



**NOTICE OF PUBLIC MEETING  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Monday, February 13, 2023 at 4:30 p.m.  
1500 West Agency Road, West Burlington, Iowa  
SCC Board Room**

**Tentative Agenda**

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda  
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Consider and Approve for Filing and Publication the Proposed Certified Budget for Fiscal Year 2024 and Fix Time and Place for the Public Hearing

3.0 Accountability

- 3.1 President's Report
- 3.2 Academic Program Review
- 3.3 Monthly Financial Report
- 3.4 Facilities Update

4.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- Wednesday, March 1, 2023 – 9 am – IACCT Board Meeting
- Wednesday, April 26, 2023 – 9 am – IACCT Board Meeting

SCC Board of Trustees meetings:

- Monday, March 6, 2023, 4:30 p.m. at West Burlington Campus
- Monday, April 10, 2023, 4:30 p.m. at West Burlington Campus
- Tuesday, May 9, 2023 at 4:30 p.m. at West Burlington Campus

Additional Dates:

- Monday, February 27, 2023 – Noon – Student Legislative Seminar - Curate
- Monday, February 27, 2023 – 5:30 p.m. – PTK Awards Dinner – Curate
- Tuesday, February 28, 2023 – 7:30 am – Community College Day on the Hill-Iowa Capitol

5.0 Adjournment

6.0 Exempt Session Pursuant to Iowa Code Section 20.17

This notice is given pursuant to Chapter 21, Code of Iowa.

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for

February 13, 2023 Regular Board Meeting

1. Approval of Minutes
  - January 9, 2023, Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Joshua Agnew	Custodian I – Housekeeper (Level 6)	07/16/2018	01/31/2023	Accepted open Custodial Supervisor position.
Michelle Brown	Director of High School Relations	04/02/2012	01/31/2023	Accepted open Title III Grant Director position.
Meghan D’Souza	Marketing and Communications Coordinator	02/16/2018	02/28/2023	Personal.
Jill Ita	Administrative Assistant – CBIZ and Economic Development (Level 8)	10/01/2019	01/31/2023	Accepted open Student Success Advocate position.
Christy Jameson	Pathway Navigator – T2W/FAE&T Specialist (Ticket to Work/Food Assistance Education & Training)	08/02/2021	01/15/2023	Accepted open Assistant Director of PACE position.
Kelee Marcy	Head Men’s and Women’s Soccer Coach	04/27/2021	02/20/2023	Termination.

#### 4. Employment Contracts

Name	Title	Contract Period	Salary
Joshua Agnew (Replacement)	Custodial Supervisor	February 1, 2023 – June 30, 2023	\$20,689.66 (\$ 50,000.00 annual)
Michelle Brown (Replacement)	Title III Grant Manager	February 1, 2023– June 30, 2023	\$28,965.52 (\$ 70,000.00 annual)
Jill Ita (Replacement)	Student Success Advocate	February 1, 2023 – June 30, 2023	\$15,784.61 (\$ 38,000.00 annual)
Christy Jameson (Replacement)	Assistant Director of PACE Programs	January 16, 2023 – June 30, 2023	\$20,689.65 (\$ 45,000.00 annual)
Michael Smith (New)	Custodian/Groundskeeper (Level 8)	February 1, 2023 – June 30, 2023	\$13,608.00 (\$ 32,886.00 annual)